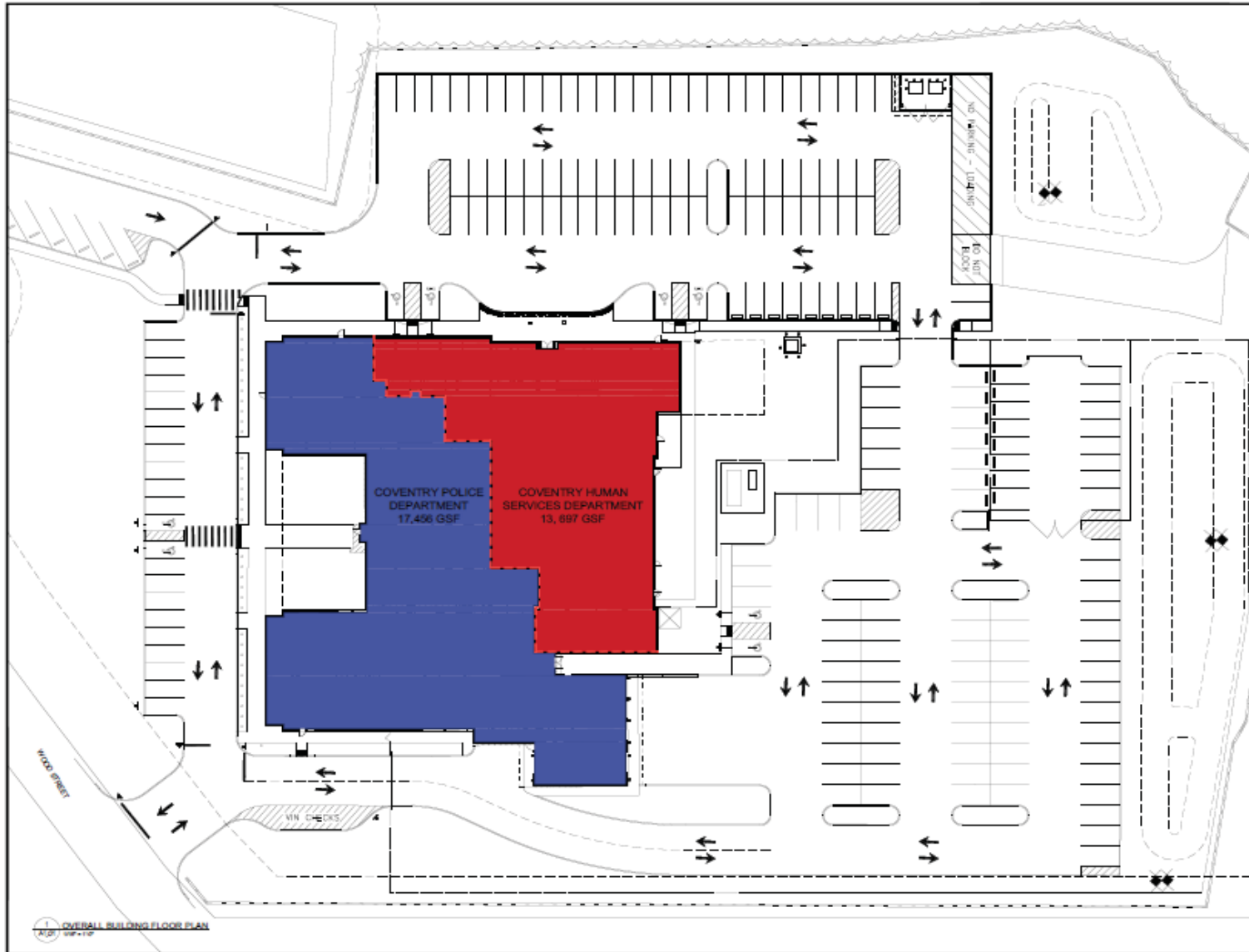


DHS/PD Overhead



Police & Human Services Complex

Building Committee Update – March 2018

August 2017

- On-going discussions with the Town of the plan for the relocation of School Buses and facility and the \$\$ needed to perform relocation

- Kick off meeting with Edward Rowse Architects with following schedule outlined:
 - Site visits to review existing facilities and document existing space conditions gathering all available documents of existing site to be considered for facility renovation and addition.
 - This included topographic, utility, survey data of the site, Geotechnical Engineer, and Landscape Architect
 - Civil Engineer researched/advised on project permitting, planning, utilities, and wetland (if any) as well as draining, structures, vehicular and pedestrian circulation

 - Develop weekly work sessions between key personnel from CPD and DHS and Rowse for preparation of preliminary Program Statement for verification of project scope, budget, and validation
 - Produce Space Needs Assessment for each department – **364 man hours**
 - Begin site plan, sketches, schematic drawings for illustration of facility look and function

Police & Human Services Complex

Building Committee Update – March 2018

November 20, 2017

- Final Schematic Design presented meeting the following requirements:
 - Code analysis, site development, floor plans and room identification
 - Elevations, preliminary structural and framing
 - Preliminary HVAC/Plumbing/Electric/Fire
 - Life Safety plans
 - Narrative
- Schematic Design approved and signed off by the CPD and the DHS
- Building Committee approved and authorized Edward Rowse to initiate next phase; Design Development
- Committee also requested an updated time line from Edward Rowse
- Next meeting scheduled for January 2018 with expectation of 30% design development and second cost estimate to test against project budget

Police & Human Services Complex Building Committee Update – March 2018

January 8, 2018

- 30% drawings reviewed meeting all current codes
- Cost estimates updated demonstrating project continues to meet budget
- Building Committee informed the project must go through the Major Land Development review process for permitting
- Rowse will prepare checklist and all documents for January Planning Board pre-application meeting and submission of full application to Planning Department by 3/5 for consideration at March Planning Board meeting
 - All timelines have been met including Pre-application meeting with the Planning Board
 - Application for State permits has been completed

Police & Human Services Complex

Building Committee Update – March 2018

- Edward Rowse recommends to the Committee to submit a Request for Qualifications (RFQ) for the General Contractor award
 - After review with Town Manager/Solicitor, an RFQ was issued
 - 9 firms picked up RFQ; 7 Statement of Qualifications were returned
 - Building Committee tasked to rank the 7 firms
 - Top 5 scoring firms will be invited to bid on GC contract
 - Discussion began on the relocation of DHS during construction

Police & Human Services Complex Building Committee Update – March 2018

Next Steps

- Major Land Development Approval
 - Planning Board Meeting - March 28, 2018 (Approved)

- Final Construction documents

- Bid for award of General Contractor

- Relocation of DHS during construction
 - Asbestos removal
 - Construction hazards
 - Traffic/parking issues
 - Safety